



CONNECTICUT STATE DEPARTMENT OF EDUCATION

## **After-School Grant**

# **PROGRAM FUNDING OPPORTUNITIES Orientation/Bidder's Conference**

**Dr. Agnes Quinones  
After-School Program Manger**

**June 26 and June 29, 2017**

# The purpose is...

- to create programs that provide students with academic, enrichment and recreational opportunities designed to complement their regular school day.
- to provide opportunities for the families of these students to participate in educational programs.



# Organizations eligible to apply for after school state funds

- Local education agencies (LEA's).
- Community-based organizations (CBO's).
- Faith-based organizations.
- Other public and private entities.
- A consortium of two or more agencies/ organizations, or entities.
- Partnerships required - one or more.
- Signatures are required and very important.



# After School Funding Allocation

- Awaiting state budget – hoping for \$4.86 million for each of the two years but will not be awarded until state budget is finalized. (Grants are pending state budget funding each year).
- Grants range from \$25,000 to a maximum of \$200,000 each year.
- Parent fees are allowed using a sliding fee scale.





# Two Options

- A: Elementary Schools
- B: Middle and High Schools



# Hours of Operation- Minimums

- Elementary School: 9 hours per week, 4 days a week.
- Middle School: 8 hours per week, 4 days a week, can be two two-day sessions (e.g. M/W & T/Th).
- High School: 5 hours per week, at least 2 days per week.
- No “drop in” programs.
- Must explain how the hours and schedule will meet the needs of your students and families.



# Weeks of Operation

- Minimum of 25 weeks, extra points for whole year.
- First week of school to the last week of school +15 points.
- at least 30 weeks +10 points.
- less than 30 weeks +5 points.
- less than 25 weeks - will not be funded.



# Attendance requirements

- Two measures required in the proposal and are tracked monthly:
  - Measure #1: Total number of students served
  - Measure #2: Number of students reaching minimum dosage by end of June
- Actual attendance must be at least 80% for each measure.





# Measure #1: Number of students

- Total number of students to be served annually. This may include before school, after school, school vacations and summer, from July 1 to June 30.
- Programs must show that 80% of target was maintained in order to receive 2<sup>nd</sup> year funding.
- *Example:* Expect to enroll 200 students for after school, at least 160 students must have attendance.



# Measure #2: Minimum Dosage

- Elementary School: 60% of days the site is open
- Middle School: 45 days
- High School: 30 days
  
- Programs must show that 80% of students meet the standard in order to receive 2<sup>nd</sup> year funding.
- *Example:* Elementary site serving 200 students is open 4 days per week for 30 weeks = 120 days (60% of 120 is 72 days). Minimum number of students that attended at least 72 days of programming in order to get year 2 funding? Answer: 160



# Supplement not Supplant

- Grantees must use program funds to supplement and not supplant other Federal (21<sup>st</sup> CCLC), State, and local funds.



# Checklist for Success

- Targeted vision, clear goals and measurable objectives—realistic/practical.
- Identify the services to be provided, the days/hours of operation and who will participate (parents).
- Identify partners—roles/responsibilities/timelines.
- Link program to a community need — students — measurable terms.



# Budgeting

- The average program ranges from \$150,000 to \$200,000, serving two sites with a total of 150 students.
- ES/MS avg. cost: \$1500-2000
- HS avg. cost: \$1200-1500
- Budget form shows both grant budget and other funding sources/in-kind.



# Fiscal Health of Organization

- Schools and LEAs: letter of support from superintendent attesting to program capacity to start on-time.
- Others: Provide evidence that the organization has adequate fiscal health to sustain at least three months of after-school programming, and has adequate financial controls and policies.



# Evidence of Fiscal Health

- Copy of IRS determination letter.
- Organization chart.
- List of Board of Directors with names and affiliations.
- Organization's most recent financial statements and management letter (audited, if available).
- Organization's annual operating budget and actual income and expenses for the current fiscal year.



# Requirements:

- 5% of annual budget for parent engagement.
- 5% of annual budget for statewide evaluation & data collection (you will be invoiced each year).
- Grantee meetings: in-person & conference calls.
- Quality Improvement: continuous quality improvement process participation.
- Professional Learning: on-site, in-state trainings, and out-of-state conferences are allowable expenses.
- Data entry staff to enter student attendance.
- Evaluation: End of year survey & other as needed.





# Grant Details and Deadline

- Grant deadline: July 31, 2017 4:30 p.m.
- Original and three copies
- Cover page must have all required signatures (LEA and Partner-Lead agency)
- Cover page-identify who you are! No acronyms
- Grant review process
- Competition notification and interview process

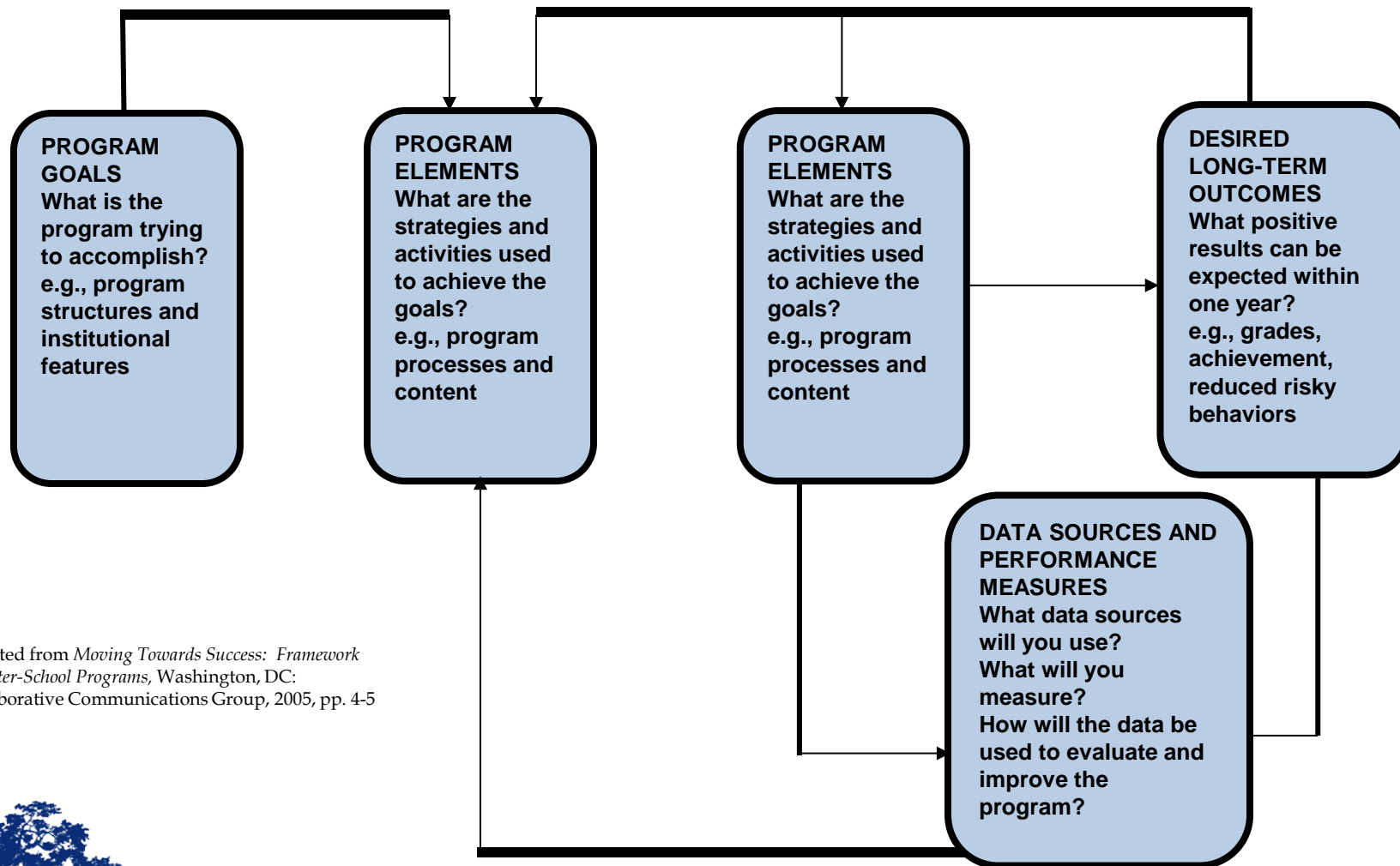


# Existing Grantees – Funding History

- Met program requirements: number of weeks, days and hours, total # students targets, target # students attending 60% of program activities & per student costs, from on-line data collection system.
- Parent Engagement Reporting Form.
- Quality Improvement Reporting Form.
- Up to 30 points awarded total.



## Logic Model: A Visual Representation of a Theory of Change



Adapted from *Moving Towards Success: Framework for After-School Programs*, Washington, DC: Collaborative Communications Group, 2005, pp. 4-5



# A. NEED FOR PROJECT

- Provides a description of the applicant community and the needs of the target population. (5 pts.)
- Provides a description of how the proposed project will remedy the risk factors for each target population. (10 pts.)



## B. PARTNERSHIPS AND COLLABORATION

- Provides a description of the partnership and working relationship between a local educational agency or school and community-based organization(s) to addresses needs of target population. (4 pts.)
- Clearly delineates roles of partners, including:
  - a. specific responsibilities of designated staff (3 pts.);
  - b. supervision, evaluation and supports for staff (3 pts.);
  - c. plans for ongoing communication (3 pts.); and
  - d. allocation of resources (3 pts.).



## B. PARTNERSHIPS AND COLLABORATION

- Describes how program staff will collaborate with school day teachers and disseminate information about program offerings and goals. (3 pts.)
- Describes how Professional Learning and training opportunities will be shared between partner organizations. (3 pts.)
- Includes letters of commitment from the superintendent and administration that programs have the capacity to invest time and resources to support program start-up and implementation, as specified in the grant proposal, notwithstanding a delay in funding (3 pts.).



## B. QUALITY OF PROJECT DESIGN

- Provides a description of the partnership and working relationship between a local educational agency or school and community-based organization(s) or another public or private organization. (5 pts.)
- Identifies target population, including number of students to be served and addresses needs of target population. (10 pts.)
- Offers students a broad array of additional services, programs and activities, such as youth development activities, drug and violence prevention programs, art, music and recreation, technology education, character education and complements the regular academic program of participating students. (5 pts.)



## C. QUALITY OF PROJECT DESIGN

- Identifies target population, including number of students to be served and addresses needs of target population. (10 pts.)
- Offers students a broad array of additional services, programs and activities, and complements the regular academic program of participating students. (5 pts.)
- Offers parents a broad range of activities to promote parent involvement. (10 pts.)
- Documents logical and realistic project goals, objectives, activities and timeline. (5 pts.)





## C. QUALITY OF PROJECT DESIGN

- Provides a calendar that identifies the program's start date, end date, days of operation. (15 pts.)
- Outline plans to incorporate cultural competency practices into activity offerings and overall program environment. (5 pts.)
- Describes how children will travel safely to and from the program and home. (5 pts.)



# Program Priorities

- **Options A and B**

  - Literacy (15 pts.)

  - STEAM: Science, Technology, Engineering, Arts and Math (15 pts.)

  - Wellness and Recreation Component (10 pts.)

- **Option B only**

  - College and Career Readiness (10 pts.)



## D. ADEQUACY OF RESOURCES

- Includes an organizational chart of key staff, outlining identified roles (must designate a program director, program coordinator and data person) and percentage of time staff will be dedicated to the project. (5 pts.)
- Provides a description of the adequacy of support, including facilities, equipment, supplies and other resources, from the applicant organization or the lead applicant organization. (5 pts.)
- Provide a description of the adequacy of supervision and training for all staff that have contact with children. (10 pts.)



## D. ADEQUACY OF RESOURCES

- Demonstrates that costs are reasonable in relation to the number of persons to be served and to the anticipated results and benefits. (10 pts.)
- Provide evidence that the organization has adequate fiscal health to sustain at least three months of after-school programming, and has adequate financial controls and policies. (5 pts.)



## E. QUALITY OF MANAGEMENT PLAN

- Describes how the organization will disseminate information about the programs to the community in a manner that is understandable and accessible. (5 pts.)
- Provides description of the adequacy of the management plan to achieve the objectives of the proposed project on time, within budget, including clearly defined responsibilities and milestones to accomplish project tasks. (10 pts.)
- Provides a description of the coordination of proposed project, between parents, teachers, the community and students. Includes planning and preparation time for after-school teachers to align the program activities with the daily classroom expectations. (10 pts.)



# CONTACT INFORMATION

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