

JOB POSTING

January 15, 2019

Part-Time Social Emotional Learning (SEL) Coordinator

Job Description

The part-time (30 hours per week) Social Emotional Learning Coordinator will support the Connecticut After School Network's social emotional learning initiative. A central component of the job will be to work with afterschool and summer youth programs to build staff capacity to improve the social emotional competencies for children and youth. The Coordinator's role is to continue to develop the social emotional learning initiative for the Network, help afterschool programs implement SEL curriculum and strategies, coordinate the afterschool working group of the Social Emotional Learning Alliance for Connecticut (SEL4CT), and support family engagement and connections around social emotional learning. Position reports to the Executive Director.

Key responsibilities will include:

- Develop and deliver training to afterschool professionals on a range of SEL related topics to building program staff understanding of SEL concepts, curriculum, and strategies;
- Curate and create tools for program staff to build parents' SEL understanding;
- Help program staff problem solve issues that arise in their afterschool settings;
- Fostering a network of learners among the participating afterschool programs through communities of practice within the SEL4CT working group;
- Helping program staff connect with families and make connections with school day staff; and
- Implementing leadership models and opportunities for more advanced training and support.
- Design and maintain an evaluation plan for the project, help sites to collect data, analyze the data, and write reports.
- Disseminate SEL-related tools and resources through the Network website;
- Continuing to build partnerships around training and mentoring with other organizations in Connecticut;
- Provide short-term support to afterschool and summer program staff around behavior management through a mental health consultation model.
- Attend in-state and out-of-state meetings, conferences and Network related trainings.
- Collaborate with other staff, board and other stakeholders to support efforts of advocacy, fund development, communications and public awareness.



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Qualifications

This is an outstanding opportunity to play a critical role in afterschool and summer programs statewide. Therefore, first and foremost, the Professional Development Specialist must be committed to the mission of building local program capacity through a coaching/mentoring model. Additional qualifications include:

- Bachelor's degree, Master's preferred, with at least three (3) years work experience in youth development, social work, education, child care or after school programs.
- Experience in implementing best practices and quality standards in the after school field.
- Familiarity with agencies providing professional development activities for after school professionals.
- Strong knowledge of child/youth development, training and curriculum development.
- Excellent oral and written communication skills.
- Organized and able to set priorities.
- Strong technology skills and knowledge of Microsoft Office software
- Ability to drive to locations across Connecticut – must have reliable transportation, valid driver's license and insurance.

Personal Attributes

- Passion for learning outside the traditional school day
- Collaborative community-builder
- A sense of humor
- Embraces diversity
- Exceptional communicator (both oral and written), listener and learner
- Contagious enthusiasm with energy and tenacity to deliver results

About Us

About the Connecticut After School Network: We are dedicated to promoting young people's safety, healthy development and learning outside the traditional classroom. We do this by providing training and technical assistance to improve program quality; influencing policy on behalf of youth and families; and expanding funding opportunities. For more information, please check us out at ctafterschoolnetwork.org, facebook.com/CTAfterSchoolNetwork/, twitter.com/CTASN, and www.pinterest.com/CTafterschool/

Compensation

Hourly salary between \$26 - \$30 depending upon education and experience. The SEL Coordinator will be provided a comprehensive benefits package that includes health, dental, short-term disability, and health/child care savings account. Three-quarter time position of 30 hours per week, hours vary and will include travel to and from afterschool programs and training locations throughout the state, and will



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include occasional evenings and up to four weekends per year. Grant funded position through 2019, continuation of position is dependent upon funding availability.

Start Date

The ideal start date for this position is March 1, 2019.

How to Apply

The Search Committee is soliciting applications immediately. Applications (consisting of a current resume and letter of interest) should be sent to: Michelle Doucette Cunningham, Executive Director, Connecticut After School Network, mdc@ctafterschoolnetwork.org. **No phone calls please.** Applications received by **February 4th** will receive priority review, although applications will be accepted until the position is filled.

Job Information

- Location: Hartford, Connecticut, 06106, CT-Hartford County
- Position Title: Part-Time Social Emotional Learning (SEL) Coordinator
- Company Name: Connecticut After School Network
- Job Function: Education
- Entry Level: No
- Job Type: Part-Time
- Job Duration: Indefinite
- Min Education: BA/BS/Undergraduate
- Min Experience: 3-5 Years
- Required Travel: 10-25%
- Reports to: Executive Director
- Classification: Part Time/Non-Exempt

