Power for Good Program of the Year

Scoring Rubric

Commitment to Quality Improvement Planning (12 points)

Criteria	Documentation	Score
The program used the CT-QSAT/CT-QSAG in assessing the overall program.	Documented assessment timeline and results/lessons developed into a program improvement outline.	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria
The program provides documented evidence of meetings with staff, families, and partners (schools) to discuss quality improvement plans	Documented evidence includes meeting agendas, conversations, and action items as a result	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria
The program has started the necessary steps to sustain the quality improvement effort	Documentation of policy changes, staffing structures, professional development, or other meaningful changes connected to quality	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria

Completed the CT-QSAT Zooming In Workbook (8 points)

Criteria	Documentation	Score
The program has allocated time for leadership and staff to work with the "CT-QSAT Zooming In Workbook" with set deadlines for completion of sections	Documentation includes staff hours set aside for professional development on using quality improvement tools. Deadlines are set for completion to keep all staff on the same page.	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria
The program holds a structured meeting once all staff complete the "CT-QSAT Zooming In Workbook" to debrief what was learned and how it applies to the program.	Documentation could include a staff agenda along with a summary of notes on findings.	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria

Developed a detailed action plan to sustain quality efforts (12 points)

Criteria	Documentation	Score
The program uses the CT-QSAT Action Planning form to create a realistic and time-relevant action plan.	Documentation includes a detailed action plan that can be implemented within a short time period to keep momentum and is realistic.	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria
The Action Plan includes elements of a staff driven quality improvement process that is sustainable over time.	Documentation includes how staff will help drive the quality improvement process and help sustain the effort.	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria
The Action Plan includes elements of family engagement in making program improvements.	Documentation includes how families will be involved in the quality improvement process (surveys, questionnaires, events).	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria
The Action Plan includes elements of meaningful school-afterschool partnerships that support the whole child.	Documentation includes meeting agendas, notes, and demonstration of efforts to create a better partnership that supports quality improvement	1 – did not meet 2 – partially met 3 – adequately met 4 – exceeded criteria

Additional Criteria (14 points)

Criteria	Documentation	Score
Did the program register for the Afterschool Alliance's National Lights On Afterschool event?	Documentation includes an email or website registration confirmation.	Yes – 3 points No – 0 points
The application includes a program narrative.	Documentation to include a narrative detailing How were staff engaged in the process? How were families engaged in the process? How will your program sustain continuous improvement efforts?	Yes – 7 points No – 0 points
3 – 5 photos of program		Yes – 4 points No – 0 points

Score

Commitment to Quality Improvement Planning	_____ points
Completed the CT-QSAT Zooming In Workbook	_____ points
Developed a detailed action plan to sustain quality efforts	_____ points
Additional Criteria	_____ points
Total Points Awarded (50 points)	_____ points

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